

SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
19 February 2026

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Howard Burningham	Chair
Ryan Westergard	Vice-Chair
Len Arave	Trustee
Gina Hirst	Trustee
Ken Romney	Trustee (exc. 6:05 pm)
Brian Horrocks	Trustee (exc. 5:43 pm)
Matt Murri	Trustee

Others meeting with the Board:

Matt Myers	General Manager/Treasurer
Lanese Hendrickson	Assistant General Manager
Susanne Monsen	Administrative Asst/Asst Clerk
Candice Venn	Asst Accounting Mgr
Denise Montgomery	Resident, West Bountiful
Brad Rasmussen	Aqua Engineering
Edgar Teran	Aqua Engineering

1. OPEN MEETING:

The Chair called the meeting to order at 5:03 p.m.

2. OATH OF OFFICE:

Trustees Horrocks and Murri recited the Oath of Office in accordance with State Statute.

3. PUBLIC COMMENTS:

None.

4. APPROVAL OF MINUTES:

The Chair asked for comments of the regular Board Meeting held 15 January 2026. After consideration motion was made by Len Arave seconded by Ryan Westergard to accept the Minutes as presented. Motion carried with Trustees Burningham, Arave, Hirst, Romney, Horrocks and Westergard voting "aye". Matt Murri abstained from the vote as he was not in attendance.

5. BUDGET REPORT:

The unaudited Budget Report ending January/2026 was presented for review. The combined Revenue Budget has received 35% in revenues. The Collection System is 12% expended; Treatment Plants are 8% expended; Industrial Pretreatment is 8% expended; Capital Expansion is 0% expended; Water Quality Group (JR/FB) is 2% expended; OU2 Remediation is 3% expended; Water Quality Group (UT LK) is 4% expended; and General & Admin is 12% expended. The budget ratio to calendar months is 8%.

6. INVESTMENT REPORT:

Current investments (January/2026) are maintained by Zions Bank, Public Treasurers Investment Fund (PTIF) and Moreton Asset Management. Zions Trust held approximately \$31.4 million at an interest rate of 3.8759% (funds are with PTIF); PTIF held approximately \$18.6 million at an interest rate of 3.8759%; and Moreton held approximately \$2.1 million at an interest rate of 3.8894%.

7. APPROVAL OF DISBURSEMENTS:

Trustees reviewed Zions Bank check numbers 37132, 37133, 37162, 37162, 37195 and 37216. After further consideration motion was made by Ken Romney seconded by Brian Horrocks to accept the Disbursements as presented. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Romney, Horrocks, Murri and Westergard voting "aye".

8. APPROVAL OF SEWER LINE AGREEMENTS:

A. BELMONT FARMS PHASE 2A SUBDIVISION - PROJECT NO. 7-25.

Matt Myers recommended the Agreement for Hidden Gardens Expansion, located at 1500 West 400 North in West Bountiful, be accepted.

Motion was made by Len Arave seconded by Gina Hirst to accept the Agreement for Belmont Farms Phase 2A Subdivision. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Romney, Horrocks, Murri and Westergard voting "aye".

9. CONSIDER BILLING ADJUSTMENT - KID CARE CO, NORTH SALT LAKE:

Denise Montgomery owner of Kid Care Co in North Salt Lake, petitioned the Board for refund for bills paid. Ms. Montgomery's basis for asking for a refund was centered on the fact that Kid Care has not been operating for some time and that for several months no one was using the building and, therefore, the sewer was not being used.

The District has no provisions in our fee Resolution relative to this particular billing scenario and only allows for cessation of billing if the sewer is physically disconnected. Ms. Montgomery intends to sell the property and does not want to disconnect the sewer for that reason. The Board's discussion generally settled on two options:

- A. To reimburse Ms. Montgomery for up to 15% of the billings occurring during building vacancy. 15% is approximately the variable nature of the Districts operating expenses, the other 85% being fixed costs.
- B. Deny the request on grounds that although not used, the service was active and available for use the entire time, and this decision could set a precedent, opening the door for any person or business to request refunds for periods of time when they do not use sewer.

Motion was made by Len Arave seconded by Ryan Westergard to deny the request for reimbursement for Kid Care Co. Motion carried with Trustees Burningham, Arave, Murri and Westergard voting "aye". Trustees Hirst and Romney "opposed".

10. NORTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT - REPORT:

A. CONSIDER CHANGE ORDER NO. 8.

Brad Rasmussen with Aqua Engineering presented the context for Change Order No. 8 to the Board with additional discussion offered by staff. This Change Order identifies the cost adjustment for the revised existing effluent road alignment replacing the outfall line. This change results in a contract increase of \$234,179.00. This does not include dewatering which is included in the original contract.

Motion was made by Ken Romney seconded by Len Arave to approve Change Order No. 8 as presented. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Romney, Murri and Westergard voting "aye".

After approval of Change Order No. 8, Brad Rasmussen and Edgar Teran gave a detailed presentation and overview of construction and change orders to date.

11. MISSION STATEMENT - REVIEW:

Staff presented some alternatives for a District Mission Statement. The alternatives were derived from 'Effective Utility Management' exercises which the Board participated in July 2025. Trustees recommended some wording changes and overall liked Item 2 as follows:

"We are committed to safeguarding public health and the environment through fiscally responsible, reliable wastewater services delivered with professionalism, accountability and pride."

12. DECLARE SURPLUS PROPERTY:

Our collection system has recently purchased (budget item) a 2026 F450 cab/chassis flatbed truck which will replace a 2005 F450 flatbed truck. We would like to repurpose the 2005 F450 flatbed truck to maintenance (the electrician's truck) and surplus the 2000 F350 cab/chassis currently in use.

Motion was made by Len Arave seconded by Ryan Westergard to declare the 1999 truck surplus. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Murri and Westergard voting "aye".

13. COLLECTION SYSTEM STATISTICS - REPORT:

A detailed report of 2025 Collection System operation and maintenance statistics was presented by Lanese Hendrickson. Statistics included a count of manholes and lines cleaned, camera inspected and rehabilitated. Statistics also included counts of inspection findings including defects and their types. Statistics are used internally for determining rehabilitation and replacement projects as well as guiding areas to focus operations and maintenance activities.

These statistics are included annually in the District's Annual Comprehensive Financial Report (ACFR).

14. WASATCH RESOURCE RECOVERY (WRR) PROJECT - REPORT:

No changes from the last board meeting. Opal is still working on upgrades.

15. GENERAL MANAGER'S REPORT:

Matt Myers reviewed the following pending legislation with the Board:

A. HOUSE BILL 556.

Only elected officials can vote on fee increases, provision for elected alternates to vote in an unelected Board Member's stead on increases.

B. HOUSE BILL 570.

Use of actual fixture unit counts to determine residential impact fees.

C. HOUSE BILL 501.

Surcharge to fund water and wastewater projects. Updated language may exempt wastewater entities.

16. APPROVAL TO CLOSE THE MEETING TO DISCUSS LEASE OF REAL PROPERTY:

Motion was made by Gina Hirst seconded by Matt Murri to go into closed session with no intent to return to the Public Meeting. Motion carried unanimously via a roll call vote with Trustees Burningham, Arave, Hirst, Murri and Westergard voting "aye".

The Chair declared the meeting closed at 7:28 p.m.

Motion was made by Len Arave seconded by Gina Hirst to close the meeting. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Murri and Westergard voting "aye".

17. NEXT MEETING SCHEDULED:

The next regular meeting has been scheduled for Thursday, 19 March 2026, 5:00 p.m.

18. DISMISSAL:

The Chair declared the meeting adjourned at 8:01 p.m.



Assistant Clerk



Chair, Board of Trustees