

SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
21 May 2026

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Howard Burningham	Chair
Ryan Westergard	Vice-Chair
Ken Romney	Trustee
Brian Horrocks	Trustee
Matt Murri	Trustee (arr. 5:20 pm)

Excused:

Len Arave	Trustee
Gina Hirst	Trustee

Others meeting with the Board:

Matt Myers	General Manager/Treasurer
Lanese Hendrickson	Assistant General Manager
Susanne Monsen	Asst Gen Manager/Asst Clerk
Candice Venn	Acting Accountant/Asst Clerk
Jacob Scott	Resident, Centerville
Ron Mortensen	Resident, Bountiful
Jay Lisonbee	Resident, Bountiful
Kirsten Curvin	GBS Benefits Inc.
Rick Stewart	GBS Benefits Inc.
Clint Weight	Blomquist Hale Solutions
Kyle Greene	Squire & Co LP
Thomas Hezeltine	Squire & Co LP

1. OPEN MEETING:

The Chair called the meeting to order at 5:04 p.m.

2. PUBLIC COMMENTS:

None.

3. CONSIDER EMPLOYEE ASSISTANCE PLAN - GBS BENEFITS INC:

Matt Myers introduced Kirsten Curvin, Rick Stewart (GBS Benefits) and Clint Weight (Blomquist Hale Solutions) to the Board to discuss the proposal to include an Employee Assistance Plan (EAP) to District employees as a new benefit. EAPs are primarily a mental health Benefit that provides employees with immediate response for mental health and other covered needs. EAPs focus is on immediate intervention, with a mechanism to transition the patient to longer-term care alternatives covered by the primary health plan (PEHP in the District's case) if needed. There is no co-pay or deductible for this benefit, no session limit and the benefit extends to the employee's immediate family. There is some limited financial counseling available through this benefit as well. Oftentimes, extreme hardship from tragic or other adverse life events can affect an employee's ability to perform their work well. The notion of finding and acquiring a mental health provider can be daunting, and even include extensive wait lists times while seeking help. This benefit attempts to provide a service that helps bridge the gap between immediate needs and long-term needs. Sometimes the need is immediate only, which can also make finding help awkward.

The cost for the District for all employees is \$3,420.00 annually, and Management will receive quarterly utilization reports showing whether employees are leveraging the benefits (with employee identities and specific utilization details remaining confidential).

Motion was made by Ryan Westergard seconded by Brian Horrocks to approve the addition of an Employee Assistant Plan (EAP) administered by Blomquist Hale Solutions to the District's employee benefit program. Motion carried with Trustees Burningham, Romney, Horrocks and Westergard voting "aye".

4. CONSIDER APPROVAL OF 2025 AUDIT:

Candice Venn and Matt Myers introduced Kyle Greene and Thomas Hezeltine with Squire to report on the progress with the 2025 financial audit. There have been a few changes to the 2025 audit. Opal-Fortistar is the new partner in Wasatch Resource Recovery (WRR) effective April 2025 making WRR an investment. WRR now owns all the assets, which means that on the District books, the total asset value will go down according to the WRR asset value, but the District's investment in WRR will increase by a correlated value. The auditor just received the necessary documents from Opal to complete this portion of the audit. There are a couple other small pieces of the audit still outstanding, but Squire is pleased with progress to date. A partial review of the 2025 audit was completed, but the final financial statements will be available for presentation at the June Board Meeting at which time the Board will be asked to approve the audit.

5. APPROVAL OF MINUTES:

The Chair asked for comments of the regular Board Meeting held 19 March 2026. After consideration motion was made by Ken Romney seconded by Matt Murri to accept the Minutes as presented. Motion carried with Trustees Burningham, Romney, Horrocks, Murri and Westergard voting "aye".

6. BUDGET REPORT:

The unaudited Budget Report ending April/2026 was presented for review. The combined Revenue Budget has received 40% in revenues. The Collection System is 31% expended; Treatment Plants are 27% expended; Industrial Pretreatment is 22% expended; Capital Expansion is 15% expended; Water Quality Group (JR/FB) is 18% expended; OU2 Remediation is 28% expended; Water Quality Group (UT LK) is 23% expended; and General & Admin is 33% expended. The budget ratio to calendar months is 33%.

7. INVESTMENT REPORT:

Current investments (April/2026) are maintained by Zions Bank, Public Treasurers Investment Fund (PTIF) and Meeder Investment Management. Zions Trust held approximately \$25.9 million at an interest rate of 3.8566% (funds are with PTIF); PTIF held approximately \$22.3 million at an interest rate of 3.8566%; and Meeder held approximately \$2.1 million at an interest rate of 3.9444%.

8. APPROVAL OF DISBURSEMENTS:

Trustees reviewed Zions Bank check numbers 37349, 37361, 37363, 37465, 37472, 37490, 37506, 37510 and 37559. After further consideration motion was made by Brian Horrocks seconded by Ryan Westergard to accept the Disbursements as presented. Motion carried unanimously with Trustees Burningham, Romney, Horrocks, Murri and Westergard voting "aye".

9. APPROVAL OF SEWER LINE AGREEMENTS:

A. THE YARD - PROJECT NO. 2-26.

Matt Myers recommended the Agreement for The Yard, located at 1155 North Redwood Road in North Salt Lake, be accepted.

B. CLIFTON PLACE SOUTH PUD PHASE 1 - DISTRICT PROJECT NO. 3-26.

Matt Myers recommended the Agreement for Clifton Place South PUD Phase 1, located at 1095 N Redwood Road in North Salt Lake, be accepted

Motion was made by Matt Murri seconded by Brian Horrocks to accept the Agreements for The Yard and Clifton Place South PUD Phase 1. Motion carried unanimously with Trustees Burningham, Romney, Horrocks, Murri and Westergard voting "aye".

10. CONSIDER AMENDMENT FOUR TO THE WASATCH FRONT WATER QUALITY COUNCIL (WFWQC) INTERLOCAL AGREEMENT:

Matt Myers provided a history of the WFWQC and District involvement for the benefit of our new Trustees. The original Interlocal Cooperation Agreement establishing the WFWQC became effective on 23 December 2008. The research and policy initiatives undertaken by the WFWQC have provided valuable and direct benefits to the District.

Motion was made by Ryan Westergard seconded by Matt Murri to approve Amendment Four to the Wasatch Water Quality Council Interlocal Agreement subject to legal review and approval. Motion carried unanimously with Trustees Burningham, Romney, Horrocks, Murri and Westergard voting "aye".

11. RINGCENTRAL PHONE NUMBER FOR BOARD MEMBERS:

Lanese Hendrickson revisited the District's ability to provide direct phone number extensions for members of our Board of Trustee and sought final input on whether such extensions would be beneficial. Trustees indicated that they are comfortable using their personal cell numbers for District purposes and do not see a need for separate District phone extensions at this time.

12. DECLARE SURPLUS PROPERTY - OFFICE FURNISHINGS & APPLIANCES:

The Board reviewed a listing of miscellaneous items no longer needed or used by the District. We would like to put these items out to bid through the Public Surplus website. These items include the office desks, tables, file cabinets and kitchen appliances from the old office building which were not able to be used in the new administration building. We have re-purposed many of the usable items in other areas of the new building as well as other departments.

Motion was made by Ryan Westergard seconded by Brian Horrocks to declare the items presented as surplus. Motion carried unanimously with Trustees Burningham, Romney, Horrocks, Murri and Westergard voting "aye".

13. CONSIDER APPROVAL OF MUNICIPAL WASTEWATER PLANNING PROGRAM (MWPP) ANNUAL REPORT FOR 2025:

The Annual Self-Assessment Report questionnaire from the Division of Water Quality addressing performance and planning issues for both operational and financial planning for the District was submitted for review by Matt Myers. The BOD (biochemical oxygen demand) and TSS (total suspended solids) loadings have been steadily increasing over the past seven years at the North Plant and we are approaching design capacity for TSS, further confirming the need for solids processing upgrades in addition to upgrades for ammonia compliance. Similar increases have been seen at the South Plant as well.

The Collection System had a good year in 2025 with zero Class 1 (significant) sanitary sewer overflows (SSOs) and only one Class 2 (non-significant) sanitary sewer overflows. Several other statistics and information items were presented as part of the report and approval of the MWPP.

Motion was made by Ryan Westergard seconded by Brian Horrocks to approve the MWPP Annual Report for 2025. Motion carried unanimously with Trustees Burningham, Romney, Horrocks, Murri and Westergard voting "aye".

14. CONSIDER SANITARY SEWER MANAGEMENT PLAN (SSMP) UPDATE:

Lanese Hendrickson informed the Board that staff had completed an internal audit of the SSMP. The review resulted in only one revision for the Board's consideration - an update to the District's office hours listed on page 5.

Motion was made by Brian Horrocks seconded by Ryan Westergard to approve the update to the SSMP as presented. Motion carried unanimously with Trustees Burningham, Romney, Horrocks, Murri and Westergard voting "aye".

15. ANNUAL BIOSOLIDS REPORT - REVIEW:

Matt Myers reviewed the annual biosolids report as a general information item. The report is part of the District's annual regulatory requirement for tracking production and end use/disposal of solids generated in the wastewater treatment process.

16. NORTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT - REPORT:

A. CONSIDER CHANGE ORDER NO. 8.

This Change Order includes the following: 1) Add a new manhole outside the MBBR pump station to house the trickling filter meter on the new recycle line including all required electrical components, 2) Notch the corners of the dewatering building stem wall so the overhead door and mounting hardware can be installed flush with the wall surface, 3) Revise the headworks duct bank due to a conflict with the existing screened influent pipe elevation, core through the new headworks wall and install link seals and associated conduits, 4) Perform additional excavation beneath the main switchgear, fuel tank and generator pads to remove unsuitable soils, including removal of said soil and placing backfill for stabilization and structural support. The change order also includes the following revision to the project scope, with no change to the contract amount: The District will demolish and remove Analyzer No. 2 from the existing building and provide temporary power relocation to support the relocation and installation of the new PLC by the electrical contractor. This Change Order results in a contract increase of \$54,184.00.

Motion was made by Matt Murri seconded by Ken Romney to approve Change Order No. 8 as presented. Motion carried unanimously with Trustees Burningham, Romney, Horrocks, Murri and Westergard voting "aye".

B. CONSIDER WEST BOUNTIFUL TRAIL/PATH IN LIEU OF SIDEWALK, CURB AND GUTTER.

Matt Myers reported on progress on this item. As part of the conditional use permit issued by West Bountiful, the District is afforded the option to construct a path to the Bountiful Pond in lieu of construction of curb, gutter and sidewalk along the frontage road. This is a cost savings to the District, but was not included in the overall price for the North Plant Improvements.

C. NORTH PLANT FUNDING SCENARIOS: IMPLICATIONS ON TAX AND/OR RATE INCREASES FOR 2027 FORWARD - REPORT.

Matt Myers reported that unless directed otherwise, staff will prepare for all options for the Board for a final round of financing. This includes noticing for a Tax increase to offset operating costs equivalent to the future finance expense. This could be a significant property tax increase of up to 40-50%. Alternately, the board could elect to split the revenue need between property taxes and fees, or increase fees alone, but to maintain all options, the maximum property tax need will be public noticed.

17. WASATCH RESOURCE RECOVERY (WRR) PROJECT - REPORT:

The quarterly meeting of the Project Management Committee was held on 4/1/26. Opal continues to make progress with WRR.

18. GENERAL MANAGER'S REPORT:

A. BOARD MEETING TRAINING REQUIREMENTS:

Board Meeting Training requirements were reviewed with the board.

19. NEXT MEETING SCHEDULED:

The next regular meeting has been scheduled for Thursday, 18 June 2026, 5:00 p.m.

20. DISMISSAL:

The Chair declared the meeting adjourned at 7:25 p.m.



A handwritten signature in blue ink, appearing to read "S. Monson", written over a horizontal line.

Assistant Clerk



A handwritten signature in black ink, appearing to read "Howard Bussington", written over a horizontal line.

Chair, Board of Trustees